

Requesting a Zip Book Online through the Mono County Library Online Catalog

In addition to completing a Zip Book request form at your branch library, you can also make the request online using the following steps:

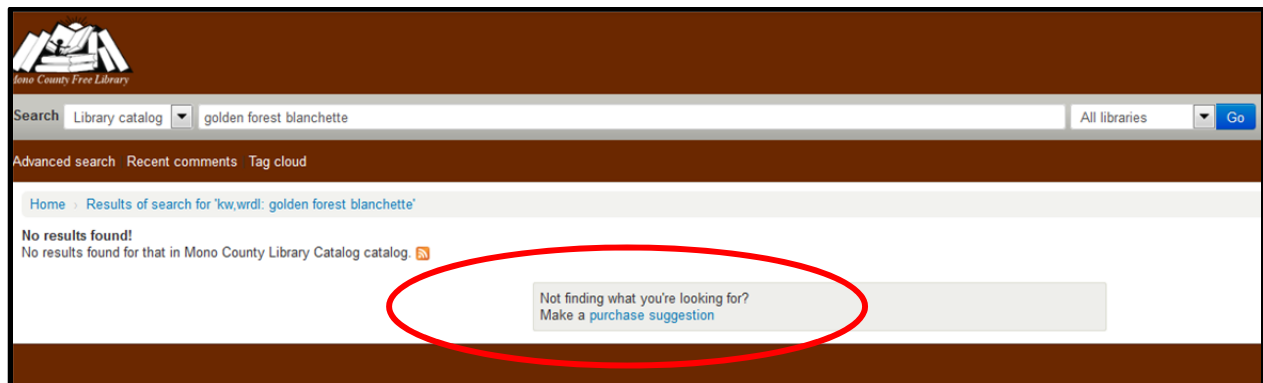
1. Sign in to your account at monocolibraries.org using your library card number (under the barcode on your card) and your password.

Note: If you do not have a password on your library account, contact your branch library to have a password set up.

2. Search for the book by title, author, or some combination.

If a copy is available at another branch, it will display on the results screen. In this case, you can place a hold on this copy, as no Zip Books can be ordered for books that already exist within the catalog.

If no copy exists in the catalog, you will be prompted to make a purchase suggestion.



3. Click on the "purchase suggestion" link.

4. On the purchase suggestion screen, complete as many fields as you can. Fields in red are required.

Enter a new purchase suggestion

Please fill out this form to make a purchase suggestion. You will receive an e-mail notification when your suggestion is approved.

Only certain fields (marked in red) are required, but the more information you provide, the better. This information can be used to provide any additional information.

Title:

Author:

Copyright date:

Standard number (ISBN, ISSN or other):

Publisher:

Collection title:

Publication place:

Item type:

Library:

Notes:

[Cancel](#)

5. Click on the Submit your suggestion button.

Note: All suggestions are reviewed by the library staff before a Zip Book is ordered.